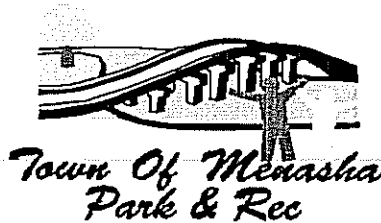


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PARK COMMISSION MEETING MINUTES

MARCH 9, 2005

Park Commissioners Present: Michael Lynch, John Zaborsky, Herb Horn and Glen Allen.

Park Commissioners Excused: Richard Gawinski, and Judy Holtz

Staff Present:

Director Michael T. Kading

Bookkeeper Mary Heiting

Public: Clarence Peterson

Mary McCann and Robert Meiksins – McDonald & Schaefer

Michael McCoy – Mayo Corporation

* * * * *

The Commission meeting was held at the Community Center and was called to order by Vice-President John Zaborsky at 7:00 p.m. The Pledge of Allegiance was recited and roll call taken.

APPROVAL OF MINUTES AND EXPENDITURES

The Park Commission dispenses with the reading of, and adopts the February 9, 2005 meeting minutes. MOTION: Commissioner Glen Allen, seconded by Commissioner Mike Lynch to approve. Motion carried unanimously.

The Commissioners reviewed the expenditure list in the amount of \$7,189.28 for this meeting. MOTION: Commissioner Herb Horn, seconded by Commissioner Glen Allen to approve the expenditures as listed. Motion carried unanimously.

PUBLIC FORUM and / or CORRESPONDENCE

Citizen Clarence Peterson suggested alternative options for parking along the road near Butte des Morts Park.

REPORTS

- A. Commissioners – Issues can only be presented, no action may be taken.**
- B. Park Foreman Pavlak**
- C. Recreation Supervisor Thone**
- D. Director Kading**

Commissioners reviewed the reports and had no questions. The Commissioners were invited to our 2nd Annual Dance Recital, Friday March 11 at Spring Road School. The Spring/Summer Recreation Guide was handed out. Director Kading shared the Mission Statement for the Fritse Park and Rydell Conservancy Task Force. The unique identity will be “Crossroad to Family Adventures”. Director Kading shared the current development of the Trestle Trail Project.

OLD BUSINESS

A. Park Conditions – none for this meeting.

NEW BUSINESS

A. Fritse Park Security / Camera / Sign

The Police Dept. has acquired funding, to place a camera in Fritse Park to monitor deviant behavior. The law states we must inform individuals there may be surveillance; therefore a sign must be placed on the building. MOTION: Commissioner Mike Lynch, seconded by Commissioner Herb Horn to approve the installation of the camera and sign.

B. Capital Campaign Feasibility Study

The next step to move the Fritse Park redevelopment forward, is a funding feasibility study which will indicate the communities willingness to support the project. The study will further indicate alternative funding sources. Mary McCann with Rob Meiksins from McDonald & Schaefer, and Mike McCoy, Mayo Corp were present during the meeting to answer any questions that arose. Cost of the study is \$14,500 and has been approved in the 2005 budget. MOTION: by Commissioner Glen Allen, seconded by Commissioner Mike Lynch to approve the \$14,500 for the feasibility study. Motion carried unanimously.

C. Capital Campaign Feasibility Report

This action will follow up after the feasibility study. MOTION: by Commissioner John Zaborsky, seconded by Commissioner Glen Allen to postpone the report.

D. Park & Open Space Amendment

The Schildt Pond restoration was studied and approved during the 2004 budget discussion. Director Kading has been working with Lisa Reas. She indicated that there may be a possibility of applying for a \$10,000 grant for improving aquatic habitat and shoreline restoration. One requirement is that this improvement must be listed within our park and open space plan. MOTION: by Commissioner Herb Horn, seconded by Commissioner Mike Lynch to adopt the proposed amendments to the Park and Open Space Plan. Motion carried unanimously.

E. Board and Commission Workshop

In an effort to reach Park Boards and Commissions the Wisconsin Park and Recreation Association is sponsoring this one day event on Saturday, May 14 from 9:30 – 2:00 p.m. Discussion ensued about the possibility of a few commissioners attending this meeting. Commissioner Mike Lynch indicated that he could possibly be available to attend.

F. Music in the Parks

The following events are scheduled for this summer. June 16 – Rondini the Magician, Schildt Park; June 30 - Harry and the Bar Rats, Palisades; July 14 – Movie in the park, Schildt; July 28 - Tim Dorsey, Palisades. These events are sponsored by the Park and Recreation Department and are free to the public. All requests for amplified music must be approved by the Commission. MOTION: by Commissioner John Zaborsky, seconded by Commissioner Mike Lynch to approve the above mentioned entertainment dates. Motion carried unanimously.

MOTIONS BY COMMISSIONERS

MOTION: by Commissioner Herb Horn, seconded by Commissioner Mike Lynch, to convene into closed session pursuant 19.85(1)c of the Wisconsin State Statutes; considering employment, promotion compensation or performance evaluation data of any public employee over which the

governmental body has jurisdiction or exercises responsibility. Specifically to discuss resignation of Becky Thone and filling the position. Motion carried unanimously.

MOTION: by Commissioner Herb Horn, seconded by Commissioner Glen Allen and pursuant to 19.85(2) of the State Statutes, the Commission may reconvene into open session to act on any business discussed in closed session. Motion carried unanimously.

MOTION: by Commissioner Glen Allen, seconded by Mike Lynch recommended the revisions of two Park and Recreation Department positions. These positions were Recreation Supervisor, and *Bookkeeper* – now the Customer Service Assistant. The position descriptions will be forwarded to the Town of Menasha Personnel Committee and Town Board of Supervisors. Motion carried unanimously

MOTION FOR ADJOURNMENT

MOTION: Commissioner Herb Horn, seconded by Commissioner Mike Lynch to adjourn the Park Commission meeting of March 9, 2005 at 9:25 p.m. Motion carried unanimously.

Sincerely,

Judy R. Holtz
Secretary Park Commission