

PARK & RECREATION
2000 MUNICIPAL DR.
NEENAH, WI 54956
Telephone (920) 720-7108
Fax (920) 720-7113



COMMUNITY CENTER
1000 VALLEY RD.
MENASHA No Mail Please
Telephone (920) 731-1524
Fax (920) 731-1642

Website: www.town-menasha.com

PARK COMMISSION MEETING MINUTES

FEBRUARY 9, 2005

Park Commissioners Present: Richard Gawinski, Michael Lynch, Judy Holtz, John Zaborsky
Herb Horn and Glen Allen.

Staff Present:

Director Michael T. Kading

Bookkeeper Mary Heiting

Public: Clarence Peterson

Tiffany Vosters

Tom Jenkins

Ken Kreie

Greg Schuh

Rich Martin

Barb Hansen

* * * * *

The Commission meeting was held at the Community Center and was called to order by President Richard Gawinski at 7:00 p.m. The Pledge of Allegiance was recited and roll call taken.

APPROVAL OF MINUTES AND EXPENDITURES

The Park Commission dispenses with the reading of, and adopts the January 12, 2005 meeting minutes. MOTION: Commissioner John Zaborsky, seconded by Commissioner Herb Horn to approve. Motion carried unanimously.

The Commissioners reviewed the expenditure list in the amount of \$7,421.23. Questions about the automotive items were answered. MOTION: Commissioner Judy Holtz, seconded by Commissioner Herb Horn to approve the expenditures as listed. Motion carried unanimously.

PUBLIC FORUM and / or CORRESPONDENCE

Tiffany Vosters, 1970 Hidden Creek Rd. Neenah had questions about the possibility of play-ground equipment placement near her home, or inside the Gateway Meadows subdivision. Discussion ensued. Different options were discussed and suggestions were made to budget this in 2006.

Rich Martin involved with the original development of the O’Hauser Frisbee golf course expressed concerns about the parking restrictions limits for winter. He understands the neighbors had some concerns, but felt that the parking problems in the area did not involve ‘golfers’. He does note that Frisbee golf may be played at night with glow-in-the-dark Frisbees and some that have tiny light kits on them. He felt that the traffic in-and-out may be other golfers seeing if their friends are there yet. He asked the Commissioners to re-consider before posting the no parking next winter.

REPORTS

A. Commissioners – Issues can only be presented, no action may be taken.

B. Park Foreman Pavlak

C. Recreation Supervisor Thone

D. Director Kading

Director Michael Kading discussed the recent training schedule that Eddy Tauscher our new park employee had. Director Kading also shared the success of the 1st year in the winter recreation classes. Michael shared the excitement about the Fritse Park Task Force regarding the Trestle Trail project and development of the newly formed Fritse Park. Things to watch for in the immediate future, the construction on the Trestle and Friendship trails by Janke Construction, Athens Wisconsin.

Director Kading stated that the upcoming Daddy/Daughter is having a terrific response. Over 63 dads and daughters will be attending our first dinner and dance held February 11 at the Vineyard.

Director Kading pointed out that he has just received the resignation from Recreation Supervisor Becky Thone effective March 14, 2005.

OLD BUSINESS

A. Park Conditions –

Commissioner Holtz is pleased with the barricades and efforts to deter visitors from driving over the turf and making ruts. There may be a need for no parking signs. Discussion ensued about placement of more boulders/car stops.

President Gawinski requested he be excused for the balance of the meeting at 8:00 p.m.

NEW BUSINESS

A. Disc Golf Course Policy and Procedures

The previous policy with additions and deletions was reviewed. A Frisbee golf tournament request, found the need for staff to review and gather input from surrounding communities regarding our existing policy. The City of Appleton does not charge any fee for use of the disc golf course with the exception of the shelter rental fee of approximately \$40. The City of Kaukauna does not charge but requests a donation towards the course.

MOTION: Commissioner Mike Lynch, seconded by Commissioner Glen Allen to approve the policy and procedures revisions. Motion carried unanimously.

B. Kippenhan & Westfield Park – RFP

RFP's were sent out to five (5) playground equipment representatives. Three (3) representatives replied. Discussion ensued about structural differences, and different options and compliance of building materials. MOTION: Commissioner Glen Allen, seconded by Commissioner Herb Horn to recommend to the Town Board, Burke equipment from Miller Associates. Burke, option "B" for the Kippenhan Park, and option "A" for Westfield Park. Motion carried unanimously.

C. Fox Valley Disc Golf Open – O'Hauser Park Request

MOTION: Commissioner John Zaborsky, seconded by Commissioner Glen Allen to open for discussion.

Ken Kreie, and Tom Jenkins from the Fox Valley and Appleton Frisbee Golf Association(s), would like the 2005 tournament at O'Hauser Park. They stated that in the past all of the fees collected are returned to the participants in the form of monetary prizes and trophies. The Association is requesting we waive the 10% fee from participants. Much discussion ensued.

MOTION: To waive the 10% fee, and in lieu thereof, Appleton Area Disc Golf Club will pay \$27.00 for the O’Hauser South pavilion rental, + the additional \$70.00 flat fee. In addition the Appleton Area Disc Golf Club will donate 60 man hours of additional labor to supply course grooming before the tournament. Motion carried with 4-yes, 1-no (Herb Horn).

D. Sale of the Mower

When we requested quotes for the mowers we included trade – in values for the 1993 & 1997 John Deere mowers. A non-profit group is interested in purchasing the 1997 for \$2,500. A recommendation is needed from the commission to sell town equipment. MOTION: Commissioner Herb Horn seconded by Commissioner Judy Holts to approve the sale of the 1997 mower, or trade the mower in for the new 11-foot Toro 4000D when delivered. Motion carried unanimously.

E. Music in the Parks Request: DJ – Night Shades, May 21 Palisades Park Sonia Bates

MOTION: Commissioner Glen Allen, seconded by Commissioner Mike Lynch to approve this amplified music request. Motion carried unanimously.

MOTION FOR ADJOURNMENT

MOTION: Commissioner Glen Allen, seconded by Commissioner Mike Lynch to adjourn the Park Commission meeting of January 12, 2005 at 9:05 p.m. Motion carried unanimously.

Sincerely,

Judy R. Holtz
Secretary Park Commission