

**Town of Menasha Sustainability Committee  
Tuesday, November 10, 2009 5:30 p.m.  
Town of Menasha  
Municipal Complex  
2000 Municipal Drive**

**CALL TO ORDER:** The meeting of the Sustainability Committee was called to order by Chair Dillon at 5:30 p.m.

**PRESENT:** Chair Michael Dillon, Mr. Kris Koeppe, Mr. Maury Cox, Mr. James Wise, Mr. Dale McNamee and Mr. Michael VanDyke

**ALSO PRESENT:** Rachel Osterling

**TOWN STAFF:** Community Development Director George Dearborn; Associate Planner Ria Hull

**APPROVAL OF MINUTES – October 27, 2009**

A motion was made by Mr. VanDyke, seconded by Mr. Wise, to approve the minutes of October 27, 2009.

The motion carried - 6-0.

**BUSINESS ITEMS**

**Item 1 - Education and Awareness – Discuss Chapters 1-3 of *The Natural Step***

It was decided to discuss *The Natural Step* at the next meeting because not everyone had been able to find the book yet.

Mr. Cox said that the first three chapters are about the framework of The Natural Step process and about fitting the framework to your particular context.

Chair Dillon said that The Natural Step process is about systems thinking, cause and effect, cycles.

Ms. Osterling asked if education of the public is a part of the committee's purpose.

Mr. VanDyke said, yes, and that we discussed this at the last meeting. We decided that we wanted to focus on educating ourselves, Town Staff and Town Board members first and foremost and then broaden our efforts to the public.

Ms. Osterling suggested putting an order form for *The Natural Step* books on the Town website or in The Bridge.

Mr. Cox suggested also using the Twin Cities News Record.

There was discussion of creating a “ways and means” subcommittee and of putting up a sustainability board and table at the entrance to Town Hall.

### **Item 2 - Reports – Town’s Carbon Footprint; SCA’s Energy Efficiency Efforts**

Chair Dillon showed the committee a spreadsheet of the Town’s electric and gas usage. He then showed an example from SCA of electricity usage before and after energy efficiency/reduction measures were taken.

Mr. McNamee said that this is the kind of thing we need to show the Town Board.

Mr. Koeppe asked if we can use SCA’s data to encourage the Town Board to get an energy audit done for the municipal complex.

Chair Dillon asked if we can get authorized to do an energy audit.

Mr. Dearborn said that he can ask Jeff and Randy, but he said that the committee should make a formal recommendation.

A motion was made by Chair Dillon, seconded by Mr. VanDyke, to recommend that the Town have an energy audit done for the municipal complex.

The motion carried – 6-0.

Mr. Koeppe said that we can have the audit done and then report the results to the Town Board.

Chair Dillon said that it’s important to bring recommendations to the Town Board along with the results of the audit.

### **Item 3 - Discussion/What’s Next – Work on Green Procurement Policy**

Mr. Koeppe said that a green procurement policy is a good idea as long as people do not feel pressured into doing it.

Mr. Dearborn said that the Town already has a general purchasing policy.

Mr. Cox said that we should just look at what we already have and see how we can revise it.

Mr. VanDyke volunteered to look at the current purchasing policy and revise it.

Chair Dillon said that the next policy we should work on is a waste reduction policy.

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Mr. McNamee volunteered to collect data about the Town's waste from Viola.

**ADJOURNMENT**

A motion was made by Mr. VanDyke, seconded by Mr. Koeppe, to adjourn.

The motion carried – 6-0.

7:00 p.m.

Ria Hull

Recording Secretary