

CREDIT POLICY
TOWN OF MENASHA STORMWATER UTILITY

- I. ELIGIBILITY.** A customer may be eligible for a credit, in the form of a reduced ERU multiplier for properties where all of the following conditions apply:
- A. The Town's cost of providing service or making service available to the property has been lessened.
 - B. The property conforms to all applicable ordinances and standards of the Town of Menasha.
 - C. The property has been assigned a nonresidential user classification.
- II. ALLOWABLE CREDITS**
- A. **Credits for Reducing Flow Rate:** Credits may be considered for customers who own and maintain stormwater management facilities that limit the peak discharge from a developed site to less than or equal to the peak discharge in the predevelopment condition (as defined by Town of Menasha ordinances) for a 10-year storm (3.9-inches of rain in a 24-hour period); Maximum Credit = 55%.
 - B. **Credits for Improving Water Quality:** Credits may be considered for customers who own and maintain stormwater management facilities that improve the quality of stormwater runoff by reducing the amount of Total Suspended Solids (TSS) in the stormwater leaving the property in its current state as compared to the TSS leaving the property without stormwater facilities in place. TSS calculations must be completed using the methodology set forth in SLAMM (Source Loading and Management Model); Maximum Credit = 25%.
 - C. **Credits for Non-Metallic Mining Operations:** Credits may be considered for customers who own and maintain non-metallic mining quarries which drain internally and currently utilize state regulated treatment procedures for all wastewater and ground water discharged from the quarry. The credits will come in the form of adjustments to the quarries' impervious surface calculation.
- III. MAXIMUM TOTAL CREDIT.** The maximum total credit attainable will be 80%. The remaining 20% represents that portion of the charges attributed to administering the Stormwater Utility for the benefit of the entire community.
- IV. CREDITS FOR REDUCING FLOW RATE**
- A. First Tier Credit
For meeting the minimum standard of limiting the peak discharge from a 3.9-inch, 24-hour storm to that existing prior to development, the user shall be granted a credit of 10%.
 - B. Second Tier Credit
For reducing the peak discharge from a 3.9-inch, 24-hour storm to 0.40 cfs per acre, the user shall be granted an additional credit of 15%.
 - C. Third Tier Credit
For reducing the peak discharge from a 3.9-inch, 24-hour storm to 0.30 cfs per acre, the user shall be granted an additional credit of 15%.
 - D. Fourth Tier Credit
For reducing the peak discharge from a 3.9-inch, 24-hour storm to 0.15 cfs per acre, the user shall be granted an additional credit of 15%.

V. CREDITS FOR IMPROVING WATER QUALITY.

- A. First Tier Credit
For reducing the TSS by 1-19% as compared to the TSS leaving the property without stormwater facilities, the user shall be granted a credit of 3%.
- B. Second Tier Credit
For reducing the TSS by 20-39% as compared to the TSS leaving the property without stormwater facilities, the user shall be granted a credit of 6%.
- C. Third Tier Credit
For reducing the TSS by 40-79% as compared to the TSS leaving the property without stormwater facilities, the user shall be granted a credit of 12.5%.
- D. Fourth Tier Credit
For reducing the TSS by 80% or more as compared to the TSS leaving the property without stormwater facilities, the user shall be granted a credit of 25%.

VI. CREDITS FOR NON-METALLIC MINING OPERATIONS

- A. This special credit applies only to non-metallic mining quarries which drain internally and which are currently utilizing state regulated treatment procedures for all wastewater and ground water discharged from the quarry. To qualify for this credit the quarry must hold a valid current industrial storm water discharge permit from the Wisconsin Department of Natural Resources. This credit is made in part due to the Guidance Memorandum of the State of Wisconsin Department of Natural Resources issued May 14, 2010 placing special restrictions on inclusion of quarries for storm water modeling formulas, but this Memorandum is not the controlling factor in the determination of rates applicable to quarries. The Non-Metallic Mining Credit shall come in the form of an Adjustment to the calculation of impervious surface located within quarries. The impervious surface utilized for calculating the cost and fee formulas for storm water fees in non-metallic mining operations under this credit policy shall be limited to areas comprised of parking, road, and building surfaces, which shall include land within the quarry and land adjacent to the quarry, titled to the same owner, for which storm water is transported into the quarry for treatment in conformance with the quarry's industrial storm water discharge permit. Quarry beds shall not be included. The maximum 80% credit calculations authorized in II.A. and B. shall then be applied when calculating the ultimate charges applicable to this limited area of impervious surface. Rates charged to quarries include a share of cost sharing components for all costs and expenses incurred by the storm water utility.

VII. REQUIRED DOCUMENTATION

- A. Application
Any request for credit(s) shall contain the following information:
 - 1) Tax Parcel Number
 - 2) Parcel Address
 - 3) Owner Name
 - 4) Owner Address
 - 5) Amount and Type of Credit(s) Requested
 - 6) The Name, Address, and Telephone Number of the Contact Person
- B. Certification of Proper Installation, Operation and Maintenance
The applicant shall provide written certification that the facilities that are the subject of the credit request are:
 - 1) Constructed in accordance with plans submitted to obtain approvals for land subdivision or other government or agency permits.
 - 2) Operated in a manner to assure that they function as intended.

3) Maintained in a manner to assure that they remain as constructed and function as intended.

C. Other Documentation

The party requesting credit(s) for the mitigation of runoff effects shall provide hydrologic and/or hydraulic studies, plans, etc. that demonstrate, to the satisfaction of the Director of Community Development, that the measures taken or proposed meet the requirements for the credit(s) requested.

VIII. REVIEW PROCEDURE. Within thirty (30) days of application to the Director of Community Development for a credit, the Director of Community Development shall issue a written notice as to whether the request has been granted, denied, or granted in part. The written notice shall set forth the reason or reasons for the decision and shall be sent to the customer by mail.

IX. ANNUAL RENEWAL DOCUMENTATION. In order to continue receiving credits, stormwater facilities must be maintained in a manner to assure that they remain as constructed and function as intended. Documentation will be required on an annual basis to determine whether facilities are maintained and functioning properly. In the event a facility is determined to not be functioning properly, the Director of Community Development shall issue an order to repair the facilities. If the repairs are not completed within 60 days of the date of the order, the Director may issue an order reducing or eliminating the credit. Any property owner who fails to comply with a repair order within 60 days shall be ineligible to reapply for credit for a period of two years.